

Broken Wheel Ranch ISD Emergency Meeting Agenda
January 24, 2025, 10:30 am
400 Aspen Lane, Alpine, WY 83128

1. Call to Order
2. ISD Members Present
3. Approval of June 27, 2024, Minutes and August 8, 2024, Emergency Meeting Minutes
4. Approval of Resolution No. 2025-1 (Contact Persons)
5. Statement of BWR ISD officers for First Bank of Wyoming to update account,
5. Discussion of general operations, billing, past due account procedures, etc.
6. Approval of Adjournment

MINUTES OF BROKEN WHEEL RANCH ISD EMERGENCY MEETING

January 24, 2025, 10:30am

400 Aspen Lane

Alpine, WY 83128

Members Present: Peggy Gwin, Robert Austin, Dorrene BrownButterfield, Dawn Manfredi

Board Members Present: Peggy Gwin, Dawn Manfredi, Dorrene BrownButterfield

Call to Order: Meeting was called to order by Peggy Gwin at 10:30am.

Minutes: The minutes of the June 27, 2024, public meeting and the August 8, 2024, emergency meeting were reviewed, approved unanimously, and signed.

Treasurer's Report:

None done at this time of transition.

Statement of Board make-up given results of January 10, 2025, election:

The election resulted in the following:

Peggy Gwin and Dorrene BrownButterfield were reelected for 2 and 4 years respectively. Dawn Manfredi was elected for 2 years and replaces Robert Austin. The Board members are now as follows: Peggy Gwin, President; Dawn Manfredi, Treasurer; Dorrene BrownButterfield, Secretary.

We will ask First Bank of Wyoming, Alpine Branch, to remove Robert Austin, and Nicholas Cummings (as he has not been on the board since 2019) from all BWR ISD accounts and add Dawn Manfredi to said accounts. Dorrene BrownButterfield will remain the alternate.

Discussion of general operations:

A general discussion was held of board operations, people in play with our project, billing, funding, etc. to bring our new Board member.

Approval of Adjournment: All parties approved adjournment at 11:10am.

Respectfully Submitted by Dorrene BrownButterfield, Secretary

Approval of Minutes:

Peggy Gwin, President

Date

Dawn Manfredi, Treasurer

Date

RESOLUTION 2025-1

**A RESOLUTION REGARDING NAMING OF CONTACT PERSONS FOR THE
BROKEN WHEEL RANCH SPECIAL DISTRICT WELL PROJECT**

WHEREAS, the Board of Directors of the Broken Wheel Ranch Improvement and Service District, hereinafter the "Board of Directors," duly assembled on the 24th day of January, 2025, said meeting partially called for the purpose of discussing the naming of contact persons for the Broken Wheel Ranch Improvement and Service District well project.

WHEREAS, the Board of Directors, after discussion on the need for coordination of the well project between Broken Wheel Ranch Improvement and Service District and all parties (both private and government) involved in the well project, Broken Wheel Ranch Improvement and Service District hereby finds that:

1. Certain board members will be named as contact persons for all parties (both private and government) involved in the well project.

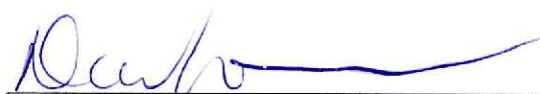
**WHEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
BROKEN WHEEL RANCH IMPROVEMENT AND SERVICE DISTRICT that:**

- a. Peggy Gwin and/or Dorrene BrownButterfield will be the named main contact persons for all entities with the well project; and
- b. Dawn Manfredi will be the named financial contact person for all entities involved with the well project.



Peggy Gwin, President

ATTEST:



Dawn Manfredi, Treasurer