

Broken Wheel Ranch ISD Special Meeting Agenda  
July 13, 2017, 7pm  
188 Chokecherry, Alpine, WY 83128

1. Call to order
2. ISD Members Present
3. Approval of June 29, 2017, Minutes
4. Discussion of requirements of the WWDC for the Project Agreement:
  - a. Resolution 2017-9
5. Approval of Adjournment

MINTUES OF BROKEN WHEEL RANCH ISD MEETING

July 13, 2017

7pm, 188 Chokecherry, Alpine, WY

Members Present: Nick Cummings, Robert Austin, and Dorrene BrownButterfield

Call to Order: Meeting was called to order by Nick Cummings at 7:03 pm.

Minutes: The minutes of the June 29, 2017, public meeting were reviewed, approved unanimously, and signed.

Resolutions:

Resolution No. 2017-9 (establishing District's authority to execute WWDC well project) was discussed.

Resolution No. 2017-9 was approved unanimously.

Approval of Adjournment: All parties approved adjournment at 7:10pm.

*Respectfully Submitted by Dorrene BrownButterfield, Secretary*

Approval of Minutes:

  
\_\_\_\_\_  
Nick Cummings, President

09/28/2017  
Date

  
\_\_\_\_\_  
Robert Austin, Treasurer

09/28/2017  
Date

## SIGN-IN SHEET

Address

Nick Cummings	212 Hawthorne Dr
ROBERT AUSTIN	348 HAWTHORNE DR.
Dorrene Brown Butterfield	188 Chokecherry

**RESOLUTION NO. 2017-9**

**A RESOLUTION ESTABLISHING THE AUTHORITY OF THE BROKEN WHEEL RANCH  
IMPROVEMENT AND SERVICE DISTRICT TO EXECUTE THE PROJECT AGREEMENT  
WITH THE WYOMING WATER DEVELOPMENT COMMISSION FOR THE BROKEN  
WHEEL RANCH WATER SUPPLY 2017 PROJECT**

**WHEREAS**, the Board of Directors of the Broken Wheel Ranch Improvement Service District, hereinafter the "Board of Directors", duly assembled on the 13th day of July, 2017, said meeting called for the purpose of establishing the authority of the District to execute the Project Agreement with the Wyoming Water Development Commission for the Broken Wheel Ranch Water Supply 2017 Project;

**WHEREAS**, the Board of Directors have reviewed the requirements of the Wyoming Water Development Office for said project;

**WHEREAS**, one of the purposes for which the improvement service district was formed is to provide an adequate supply of potable water to the properties within the special improvement service district, and;

**WHEREAS**, the Board of Directors, after this emergency meeting and commentary from the members of the improvement service district, hereby finds that:

1. There is a need to authorize board members to execute the Project Agreement for the District;
2. There is a need to identify who is authorized to sign payment requests submitted to WWDC;
3. There is a need to state that the District will construct the Project and will provide the funding necessary to do so, excluding the WWDC share; and
4. There is a need to identify the District's repair and maintenance fund (sinking fund) for the repair and maintenance of the Project.

**WHEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE  
BROKEN WHEEL RANCH IMPROVEMENT AND SERVICE DISTRICT** set forth the following:

- a. The District board president, Nick Cummings; treasurer, Robert Austin; and secretary, Dorrene BrownButterfield, are authorized to execute the Project Agreement for the District;
- b. The treasurer, Robert Austin, is hereby authorized to sign payment requests submitted to WWDC; in his absence, either the president, Nick Cummings, or the secretary, Dorrene BrownButterfield, may sign payment requests submitted to WWDC; only one signature is required;
- c. The District will construct the Project and will provide the funding necessary to do so (33%), excluding the share financed by the WWDC (67%);
- d. The District will create a repair and maintenance fund (sinking fund) for the repair and maintenance of the Project.

Specifications for water meters will be provided to building parties.

BY: \_\_\_\_\_

  
Nick Cummings, President

ATTEST: \_\_\_\_\_

BY: \_\_\_\_\_

  
Robert Austin, Treasurer